



REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

You are invited to furnish the Municipality with a written quotation for the provision of services or goods detailed in the endorsed specification.

The quotation must be submitted on the official letterhead of your company and must be deposited in the municipal tender box situated at Cnr Fedler and Second Street (Supply Chain) in Randfontein before 11h00 on the **19 January 2021**. For queries, please email Mr L Makaula on lubulele.makaula@randwestcity.gov.za

For Technical Enquiries: **Mr D Sokhela**
Sports and recreation
Tel: **011 411 1996**

For SCM related Enquiries: **Mr L Makaula**
Supply Chain Management
Tel: **011 411 0427**

RWRFO-5/002/2020-2021: Appointment of a suitably qualified service provider to carry – out general building and electrical repair works at Mohlaking Recreation centre

The following mandatory documents must be submitted with the quotation and failure to submit either will lead to your submission being declared non-responsive:

- Prices must be valid for at least thirty (30) days from the closing date and must be inclusive of VAT if the bidder is a VAT vendor.
- A valid Tax Clearance Certificate OR Tax Compliance status document with PIN from SARS.
- Proof of registration with the National Treasury Central Supplier Database (a bidder must attach CSD registration report with Supplier No. and Unique Code).
- Original BBBEE certificate, certified copy or a EME or QSE verified affidavit in the case of EMEs and QSEs. Failure to submit either will lead in the bidder scoring no points for BBBEE. Must be a consolidated certificate for Joint Ventures.
- Certified copies of Company Registration Documents and ID copies of company directors
- Completed MBD 4, MBD 8 and MBD 9 forms (downloadable on the website.)
- A current municipal account statement reflecting the bidder is not in arrears for more than 3 months, lease agreement or SAPS affidavit stating that the bidder not obliged to pay municipal rates.


NB: No quotations will be considered from persons in the service of the state.

BIDDERS SHOULD ALSO TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Rand West City Local Municipality Supply Chain Management Policy will apply.
- The Rand West City Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the bid in whole or in part.
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted.
- Bidders will be required to register on the Rand West City Local Municipality Database, if not already registered.
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- The bid will be evaluated on local production content the minimum threshold as stipulated by the DTI in each designated sector will apply.
- CIDB grading 1GB

Failure to comply with these conditions may invalidate your offer.

Yours faithfully


Signature

12/01/2021
Date

Rand West City Local Municipality

Cnr Pollock & Sutherland Street, Randfontein 1760, Tel 011 411 0000, Fax 011 693 1736

Website: www.randwestcity.gov.za





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SPECIFICATION TO RENOVATE MOHLAKENG TENNIS COURT.

END – USER	Dondo Sokhela/Sphiwe Mathumbo																																				
TELEPHONE	011 411 0386																																				
E-MAIL	Dondo.Sokhela@randwestcity.gov.za or sphiwe.mathumbo/35411@randwestcity.gov.za																																				
DESCRIPTION OF SERVICES REQUIRED																																					
RFQ NAME	RENOVATION WORKS: MOHLAKENG RECREATION CENTRE																																				
DESCRIPTION:	Appointment of a suitably qualified service provider to carry – out general building and electrical repair works as per project scope reflected in this bidding document.																																				
SCOPE OF WORK	<p><u>Specifications:</u></p> <p>Services are required of a suitably qualified service provider to carry – out general building and electrical repair works at Mohlakeng Recreation Centre.</p> <p><u>Bill of Quantities</u></p> <table border="1"> <thead> <tr> <th rowspan="2">ID</th><th rowspan="2">Building</th><th rowspan="2">Item</th><th rowspan="2">Quantity</th><th rowspan="2">Unit</th><th rowspan="2">Works Required</th><th colspan="2">Price</th></tr> <tr> <th>RAND</th><th>CENTS</th></tr> </thead> <tbody> <tr> <td rowspan="4">1</td><td rowspan="4">Main Building</td><td>Repair and paint gate and palisade</td><td>1x 275m</td><td>1</td><td>Supply & connect</td><td></td><td></td></tr> <tr> <td>ceiling structure</td><td>14m ceiling beams 15x (2m x 1,2m) ceiling boards 5x 6m roof panels</td><td>No</td><td>Supply & connect.</td><td></td><td></td></tr> <tr> <td>Replace doors</td><td>4 doors 1,50m by 2,10m internal measurement</td><td>No</td><td>Supply & connect.</td><td></td><td></td></tr> <tr> <td>Windows</td><td>24 windows, 450 by 305</td><td>No.</td><td>Supply & connect.</td><td></td><td></td></tr> </tbody> </table>	ID	Building	Item	Quantity	Unit	Works Required	Price		RAND	CENTS	1	Main Building	Repair and paint gate and palisade	1x 275m	1	Supply & connect			ceiling structure	14m ceiling beams 15x (2m x 1,2m) ceiling boards 5x 6m roof panels	No	Supply & connect.			Replace doors	4 doors 1,50m by 2,10m internal measurement	No	Supply & connect.			Windows	24 windows, 450 by 305	No.	Supply & connect.		
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		Roof	20x (90 by 3m)	No.	Supply & connect.		
		Plumbing (Fix toilets, retile shower, fix 6 x 200l	3	No.	Supply & connect.		
2	Electrical Certificate of Compliance.	Certify electrical works.	1	Sum	Inspect & issue Certificate of Compliance.		
3	Contingencies	(not > 20% of the total quoted amount plus VAT)		Sum			
Sub Total VAT Exclusive							
Grand Total VAT Inclusive							
Other Documents Required		<ul style="list-style-type: none"> • Tax Clearance Certificate (Original and Valid) • Copy of Municipal rates and taxes account not older than three (3) months; copy of lease agreement in case the bidder is renting office space; SAPS affidavit confirming proof of residency; or proof of residency from the Municipality/tribal authority. • Company Profile & Registration Documents • Certified copies of Broad-Based Black Economics Empowerment (B_BBEE) status level certificates: <p><i>(Note: bidders who do not submit B-BBEE status level Verification certificates do not qualify for preference point for B-BBEE but will not be disqualified)</i></p>					
Disqualifying factors		<p>Failure to submit will lead to disqualification</p> <ul style="list-style-type: none"> • Tax Clearance Certificate (Original and Valid) • Proof of payment for municipal services not older than three (3) months/copy of lease agreement in case the bidder is renting office space. • CIDB Grading: 1GB & 1EC. • Certified copy of Electrical Trade Certificate of the electrician to be contracted. 					
							



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Technical Evaluation	Technical Evaluation Criteria		
	NB: Scoring on this is based on the overall points achieved by the bidder		
		DESCRIPTION	MAXIMUM
	1.	Experience of service provider in relation to building maintenance or similar projects (repairs, renovations and refurbishment) Certified proof of completion certificates to be attached <ul style="list-style-type: none">• 1-2 Completion certificates = 10 Points• 3-4 Completion certificates = 30 points• 5 or more completion certificates = 50 points	50
	2.	Key personnel: Qualified personnel CVs and qualification: (NB: certified copies of certificates for each team member to be attached in other to score points) <ul style="list-style-type: none">• Project manager in Building Maintenance (repairs, renovations or refurbishment) with 2 years' experience = 30 Points• Qualification (Matric) = 20 Points	50
			100
Bidders who fail to score at least 60 points out of 100 points on functionality will not be considered further for price			
Compulsory briefing session	Date 15 January 2021 Venue: Mohlakeng Recreation Centre, Ralerata St, Mohlakeng. Time : 10H00.		

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