



REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

You are invited to furnish the Municipality with a written quotation for the provision of services or goods detailed in the endorsed specification.

The quotation must be submitted on the official letterhead of your company and must be deposited in the municipal tender box situated at Cnr Fedler and Second Street (Supply Chain) in Randfontein before 11h00 on the 27th January 2021. For queries, please email Mr L Makaula on lubulele.makaula@randwestcity.gov.za

For Technical Enquiries: Mr T Prinsloo

Fleet

Tel: 011 411 0058

For SCM related Enquiries: Mr L Makaula

Supply Chain Management

Tel: 011 411 0427

RWRFO-10/003/2020-2021: Appointment of a service provider to create and apply decals on seven

Toyota Hilux Bakkies (2.0 VVTi)

The following mandatory documents must be submitted with the quotation and failure to submit either will lead to your submission being declared non-responsive:

- Prices must be valid for at least thirty (30) days from the closing date and must be inclusive of VAT if the bidder is a VAT vendor.
- A valid Tax Clearance Certificate OR Tax Compliance status document with PIN from SARS.
- Proof of registration with the National Treasury Central Supplier Database (a bidder must attach CSD registration report with Supplier No. and Unique Code).
- Original BBBEE certificate, certified copy or a EME or QSE verified affidavit in the case of EMEs and QSEs. Failure to submit either will lead in the bidder scoring no points for BBBEE. Must be a consolidated certificate for Joint Ventures.
- Certified copies of Company Registration Documents and ID copies of company directors
- Completed MBD 4, MBD 8 and MBD 9 forms (downloadable on the website.)
- A current municipal account statement reflecting the bidder is not in arrears for more than 3 months, lease agreement or SAPS affidavit stating that the bidder not obliged to pay municipal rates.

NB: No quotations will be considered from persons in the service of the state.


BIDDERS SHOULD ALSO TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Rand West City Local Municipality Supply Chain Management Policy will apply.
- The Rand West City Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the bid in whole or in part.
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted.
- Bidders will be required to register on the Rand West City Local Municipality Database, if not already registered.
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.
- The bid will be evaluated on local production content the minimum threshold as stipulated by the DTI in each designated sector will apply.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully


Signature


Date

Rand West City Local Municipality

Cnr Pollock & Sutherland Street, Randfontein 1760, Tel 011 411 0000, Fax 011 693 1736

Website: www.randwestcity.gov.za





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SPECIFICATION

Rand West City Local Municipality (RWCLM) is seeking to appoint a service provider to create and apply decals on seven (7) Toyota Hilux Bakkies.

SPECIFICATIONS:

- The Supplier will be required to create and apply decals on seven (7) Toyota Hilux Bakkies.
- All vehicles can be viewed at the Mechanical Workshop in Randfontein. No parts may be removed, or vehicles towed for inspection.

Mandatory Requirements:

- Suppliers that do not comply with the Mandatory Requirements as set out below will be considered as non-responsive.
- If the supplier is not the manufacturer or manufacturer agent, the supplier must submit written confirmation from the manufacturer or manufacturer appointed agent indicating that the manufacturer or appointed agent will support and supply the supplier with material for this work to be done. **(Written confirmation to be submitted)**
- Product must be manufactured to SABS/ SANS specifications.
- Samples of the product required by this specification must be submitted along with the RFQ document. **(Self- Adhesive Decals)**

Required Equipment:

- Suppliers must have access to a computerised vinyl cutter capable of cutting automotive vinyl in accordance to specifications.
- Installation work must be carried out by a qualified installer.

Specifications for Self- Adhesive Decal:

- Base film: 3M IJ680-10 grade material or equivalent.
- Over Laminate: 3M SC8518 material or equivalent.
- Ink: GAMUT OEM or equivalent.
- Application surface: Painted steel/ Aluminum.
- Printer: Seiko M64-S or equivalent
- Supplier must state the warranty period of the product on offer.
- The adhesive must be clear and allow for the repositioning of the material during dry application.
- Should be a pressure- activated adhesive.



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Application of branding material:

- Vehicles must be washed and degreased before applying any branding.
- Air bubbles trapped underneath applied materials **shall not be accepted** and such portions **will have to be redone at the supplier's own cost and with the same high-** quality material.
- No loose ends or damages, cracked or torn material will be accepted and will have to be redone at the suppliers own cost and with the same high quality material.
- Edged tools shall not be used to trim/ cut material after application to a vehicle.
- All workmanship must carry a three-month guarantee.
- Any defects within the guarantee period must be repaired at the expense of the supplier, including the supply of the material which may have been damaged.
- The supplier must produce a sample layout/ template before vehicles are decaled.

Decal Positioning:

- Three decals shall be applied to both sides of the vehicle, one on each front door and a third on the bonnet.
- Decals will be supplied by the Section

Placement on the side of the vehicles as follows:

- The decal shall be in the center of the door
- The wording: "Rand West City Local Municipality" underneath
- The Section name under "Rand West City Local Municipality"
- A vehicle identity number must be placed in the lower corner of the passenger door. The number will consist of four digits, starting with "RM" followed by two numerals.

This Supplier will be **responsible for the collection of the vehicles at Rand West City Local Municipality to install decals as well as delivery the vehicles after application.**

Costing

The costing of the vehicles must be as follow:

The costing should be on the decals as specified above. Pricing must be for seven (7) vehicles and should be **VAT inclusive.**

The preferred bidder will be required to submit samples



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Bill of quantities

<u>Product</u>	<u>Each</u>	<u>Price</u>	<u>Price Incl Vat</u>
<u>Sub-total</u>			
<u>Total</u>			

cm