



REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

You are invited to furnish the Municipality with a written quotation for the provision of services or goods detailed in the endorsed specification.

The quotation must be submitted on the official letterhead of your company and must be deposited in the municipal tender box situated at Cnr Fedler and Second Street (Supply Chain) in Randfontein before 11h00 on the 1st March 2021. For queries, please email

Mr L Makaula on lubulele.makaula@randwestcity.gov.za

For Technical Enquiries: **Mr S Modisane**

Cemeteries

Tel: **083 458 0338**

For SCM related Enquiries: **Mr L Makaula**

Supply Chain Management

Tel: **011 411 0427**

RWRFO-6/003/2020-2021: Grass cutting services at Greenhills 2 cemeteries (cut & remove)

The following mandatory documents must be submitted with the quotation and failure to submit either will lead to your submission being declared non-responsive:

- Prices must be valid for at least thirty (30) days from the closing date and must be inclusive of VAT if the bidder is a VAT vendor.
- A valid Tax Clearance Certificate OR Tax Compliance status document with PIN from SARS.
- Proof of registration with the National Treasury Central Supplier Database (a bidder must attach CSD registration report with Supplier No. and Unique Code).
- Original BBBEE certificate, certified copy or a EME or QSE verified affidavit in the case of EMEs and QSEs. Failure to submit either will lead in the bidder scoring no points for BBBEE. Must be a consolidated certificate for Joint Ventures.
- Certified copies of Company Registration Documents and ID copies of company directors
- Completed MBD 4, MBD 8 and MBD 9 forms (downloadable on the website.)
- A current municipal account statement reflecting the bidder is not in arrears for more than 3 months, lease agreement or SAPS affidavit stating that the bidder not obliged to pay municipal rates.

NB: No quotations will be considered from persons in the service of the state.

BIDDERS SHOULD ALSO TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Rand West City Local Municipality Supply Chain Management Policy will apply.
- The Rand West City Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the bid in whole or in part.
- Bids which are late, incomplete, unsigned, faxed or sent electronically will not be accepted.
- Bidders will be required to register on the Rand West City Local Municipality Database, if not already registered.
- The latest General Conditions of Contract and any Special Conditions of Contract will apply.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully



Signature

22/02/2021
Date



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Rand West City Local Municipality (RWCLM) is seeking to appoint a service provider for grass cutting services in Greenhills 2 cemetery.

SPECIFICATIONS:

Once off grass-cutting service at Greenhills 2 Cemetery and removal of grass clippings to the nearest landfill.

Grass must be cut to a maximum height of 50MM or 5CM. Edging must be done along the fence, roads, around the poles, around graves and main holes. All grass clippings, refuse and loose materials must be removed on site as soon as the grass cutting is complete.

Total area to be cut in M ² and side walk	144 918 M ²
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FUNCTIONALITY ASSESSMENT

	<u>Points</u>	<u>Total</u>
Radius for Rand West City		
• Within Rand West 100		
• 5KM from Rand West 50		
• More than 5km from Rand West 0		
Bidders are required to score 50 points or more in order to be evaluated for PPPFA scoring		

- Bidders who fail to meet this minimum will be disqualified.
- The address recorded in the CSD will be used to determine the radius from RWCLM.